REGISTRATION PROCESS FOR NSFAS FUNDED STUDENTS

Group A: Students who have confirmed NSFAS Funding must follow these steps:

1. Check your NSFAS profile on the NSFAS website for your funded status.

2. If your NSFAS profile status indicates that you have been funded for the current year then check your UKZN funding status on the Student Portal on the UKZN home page.

3. If your UKZN funding information has been updated for the current year with NSFAS notation then proceed with academic registration.

Group B: Students who DO NOT have confirmed NSFAS Funding must follow these steps:

4. Check your NSFAS profile on the NSFAS website for your funded status.

5. If your NSFAS profile status indicates that you have NOT been funded for the current year then direct enquiries to the NSFAS Call Centre through email : info@nsfas.org.za or call 08000 67327

6. If you have been declined for NSFAS Funding and wish to appeal you must access your NSFAS profile and submit an online appeal to NSFAS – see Appeals pointers below.

Group C: Students who have been declined by NSFAS and wish to Appeal:

7. You must access your NSFAS profile and submit an online appeal to NSFAS and include all relevant supporting documents.

8. From time to time you will need to check your NSFAS profile for the outcome of your Appeal.

9. Should your appeal be approved you must then follow the process above for the "Group A" students.

10. If your appeal is declined, you need to comply with the financial clearance processes applicable to self-funded students in respect of the payment of arrears fees, registration deposits and the payment of all other study costs for the year.

General Points to Note:

11. The Funding status of NSFAS funded students will only be updated on the UKZN Student Funding System after the University has received a funded list from NSFAS.

12. Students awaiting NSFAS funding confirmation to be updated on the Student Funding System may, in the interim, capture their modules online and park their registration until the University receives the NSFAS funded list.

13. Once we have received the NSFAS funded list and updated this on our systems, funded students will be sent an SMS to advise them accordingly and their parked registration will be updated to an actual registration. NSFAS students are required to then check that their academic registration status has accordingly been updated.

14. In order to receive allowance payments, all students who will be funded by NSFAS for the first time must complete a bank details form, which can be downloaded from https://ukzn.ac.za/wp-content/uploads/2020/01/Bank-Detail-Form.pdf.

    After completing the bank details form, attach the supporting documents and send these documents to the Student Fees Office by email using the Fresh Desk link https://freshdeskportal.ukzn.ac.za and click on "Submit a ticket" and select "Student Fees" from the drop down menu.

15. Students wishing to apply for Private Accommodation approval are required to use the following link to the NSFAS Private Accommodation Portal and approvals will be processed by the NSFAS Private Accommodation system https://www.nsfas.org.za/content/index%20-%2016%20December%202024%20V1.html

Enquiries

Please avoid sending your query to multiple individuals. This not only puts the protection of your personal information at risk, but also results in further delays due to duplication of work or incorrect assumptions that somebody else is attending to your email.

Student Funding

CLICK HERE

for contact details of CollegeFinancial Advisors

Student Fees Office

CLICK HERE

for contact details

Frequently Questions

CLICK HERE

to access Msizi Bot